

### Quarterly Report on Reforms

Quarterly Report on Reforms						
		City:	Report No.	Period:		
	Reform	Policy decision	Pre-implementation / Preparatory Phase	Implementation	Status	Progress since last report
		Target Dt	Target Dt	Target Dt		
<b>A.</b>	<b>ULB Reforms</b>					
A.1	Devolution of powers			GoTr to decide and then time frame can be fixed	All functions have been transferred except the following: <ul style="list-style-type: none"> <li>➤ Planning and Town Planning</li> <li>➤ Road &amp; Bridges</li> <li>➤ Fire Service</li> <li>➤ Water Supply</li> </ul>	GoTr has agreed to Transfer DWS-Agartala Division in principle. Notification and formalization of the same is pending.
A.2	Re-organization & strengthening	Jan 2012	March 2012	June 2012	The note on Administrative restructuring has been submitted	Decision from SIPMIU is awaited.
A.3	Others					
<b>B.</b>	<b>Migration to DEAS</b>					
B.1	Finalization of OBS	DONE			The OBS as on 01.04.2009 has been finalized for Agartala Municipal Council.	

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B.2	Migration to DEAS		2010-2011	Feb 2012	The Agartala Municipal Council has migrated to DEAS. The accounting transactions for the financial year 2010-11 have been entered in the accounting software	Data entry for the FY 2011-12 will be taken up once proper dedicated staff is identified by AMC
B.3	DEAS on Computers	Dec 2010	2010-11	Feb 2012	The Municipal Accounting software has been customized to meet the needs of Tripura Municipal Accounting Software. The software has been tested with test data and presently	

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					the accounting entries for the FY 2010-11 have been made in the system, and the financial statements are under finalization.	
B.4	Institution of of MIS				This is already provided for in the accounting software and will be system generated.	
<b>C.</b>	<b>Property Tax Reforms</b>					
C.1	Migration to Unit Area Method	Dec2011	Feb-March2012	April 2012	Draft Property Tax rules for migration to UAM under review and approval of the GoTr	Approval is awaited from Government of Tripura
C.2	Property survey using GIS	Dec2010	June 2011	March20	The household	Survey data validation with AMC records –

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			12	survey for creation of property database is in progress	AMC to appoint a committee to facilitate this.	
C.3	Implementation of new system	Dec2011	Feb-March2012	April 2012	Implementation will commence after rules are approved	
C.4	MIS & management using GIS	Dec2011	Feb-March2012	April 2012	This is provided for in the software and will be system generated	
<b>D.</b>	<b>Utility Reforms &amp; ring fencing</b>					
D.1	Tariff structure for WS & Sewerage	March 2012	April 2012	June 2012	This will be finalized once WTP survey is completed	Note submitted to SIPMIU. Response awaited
D.2	Tariff structure for SWM	March 2012	April 2012	June 2012	Same as above	Note submitted to SIPMIU. Response awaited
D.3	Devolution of WS&S to ULB or Corp	March 2012	July 2012	Dec 2014	Division of DWS Agartala proposed to be merged with AMC	Decision and Formalization awaited from Government of Tripura

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					as per in principle decision of GoTr	
<b>E.</b>	<b>Private Sector Participation</b>					
E.1	Identify areas for PSP	Jan 2012	March 2012	July 2012	The report identifying the potential areas of PSP is under review and consideration of the appropriate authority. The policy document for GoTr regarding PSP under review	Response awaited from SIPMIU
E.2.	Implement PSP in SWM	Jan 2012	March 2012	July 2012		
E.3	Implement PSP in other agreed areas	Jan 2012	March 2012	July 2012		
E.4.	Prepare manual for PSP	Jan 2012	March 2012	July 2012	Document is required to be	

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				submitted		
<b>F.</b>	<b>Reduction of NRW</b>					
E.1.	Base line survey	Jan 2012	March 2012	June 2012	The willingness to pay survey has been completed for the pilot ward and is in progress in other wards of Agartala Municipal Council.	
E.2	Implement improvements	Jan 2012	June 2012	Dec 2014		
E.3	Measure results	Not Applicable Now				
<b>G.</b>	<b>E-Governance</b>					
G.1	Agree on areas of e-governance	April 2010	March 2011	September 2011	Property tax and accounting computerization already initiated and well advanced.	
G.2	Implement e-governance	Dec 2010	Jan 2011	June	Under progress	

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				2012		
<b>H</b>	<b>Capacity Building</b>					
H.1	Agree on areas of capacity building					
H.2.	Carry out class room training			June 2012	The same is being done for Agartala Municipal Council on continuous basis	
H.3.	Carry out on the job training			June 2012	The same will be initiated from December 2011	Identification and assignment of requested dedicated staff by AMC is awaited
H.4.	Management methods under new organization structure (ULB & Corp)					
I.1.	Preparation and Approval of Accounts Manual				Done	Final copy will be submitted in January 2012
I.2.	Preparation and Approval of Budget Manual				In Progress	Will be submitted in February 2012
I3	Preparation and Approval Software User and Technical Manual				Preparation complete	The same will be submitted in January 2012

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I.4.	Preparation and Approval of Asset Management Manual				In Progress	Will be submitted to SIPMIU in February 2012 for approval
I.5.	Manual and guidelines of PSP				In Progress	Will be submitted to SIPMIU in March 2012 for approval
I.6.	Preparation and Approval of Internal Audit Manual				Preparation complete	Will be submitted to SIPMIU in January 2012 for approval