

**Ministry of Urban Development (MoUD)**  
**North Eastern Region Urban Development Project (NERUDP)**  
**ADB Loan No: 2528-IND IDC-Shillong Action Plan**  
**ULB Reforms (Migration to DEA)**  
(December 2012)

Component Task Code	Task	Target Date	Status upto Last Month	Progress During the Month
2.1	As-is review of Accounting system of SMB	April 2010 - May 2010	Completed as part of Inception Report	
2.2	Guidelines for Accounting Manual for SMB	June 2010 - July 2010	Completed as part of Interim1 Report	
2.3	Accounting Manual	Aug 2010 - Sept 2010	The Meghalaya Municipal accounting Manual has been notified by the government.	
2.4	Direction for adoption of DEAS	Oct-10	<ul style="list-style-type: none"> <li>• Directions for DEAS given.</li> <li>• Draft Notification has been prepared by IDC and submitted to the government</li> </ul>	
2.5	Advice on amendments to MM Act for Accounting system		Final amendment to MM act on accounting section has been submitted to the government and the bill has been passed in the cabinet.	
2.6	Commencement of data entry for transactions from 1st April 2010	Nov 2010 - March 2012	Transaction entry has been completed till March 2012.	Transaction entry for the financial year 2012-13 has been started by SMB accounting officials with the support from IDC. Completed for

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				the month of April 2012.
2.7	Progress on implementation	Dec 2010 – September 2012	<p>Financial statement for the year 2010-11 has been submitted to SMB.</p> <p>Work has been started for finalisation of the accounts statement for the financial year 2011-12. Various registers and formats to be maintained in different departments as per Meghalaya Municipal Accounting manual has been circulated in the departments and assistance has been provided to the municipal staffs in filling up the registers.</p> <p>Initiation of preparation of individual assessee wise ledgers for property tax in Tally</p> <p>Support has been provided to NIC for the development of the accounting software. Reviewed the latest version of NIC and provided feedback.</p>	<p>Final accounts for the year 2011-12 completed.</p> <p>Continuous support has been provided to NIC for the development of the accounting software.</p> <p>Budget has been prepared in the new format for the year 2012-13 with the help of IDC</p>
2.8	Training and capacity building of Accounting staff	May 2010 – September 2012	Continuous training is being provided to the SMB staff. Assistance to SMB staff on budget preparation.	